

BOARD OF TRUSTEE MEETING

Wednesday July 20, 2016

6:30 PM

MINUTES

The regular meeting of the Board of Trustees of the Mount Vernon Public Library was held on Wednesday July 20, 2016 at the Mount Vernon Public Library, 28 South First Avenue, Mount Vernon, New York 10550.

Oscar Davis, Jr. who presided called the meeting to order at 6:33 PM.

ROLL CALL:

Trustees Present, Oscar Davis, Brian Johnson, Cathlin Gleason, Darren Morton, and Na'im Tyson.

Also Present:

Judge Johnson; City Hall, Gary Newman, CSEA Unit President; Don Partrick, CSEA Union, Maxine Grandison, Christopher Williams, Cheryl Thomas, Nishan Stepak, Mr. Finch, Library Staff, Deborah Ramsey and Tamara Stewart, Khalia Drew, Christine Gibson, Marva Dolphin, Re'nee Wheaton, Helen Njenga, Nichelle A. Johnson, Jermiah Moore-Brown, Barry Wheaton, Ralph Davis, Marsha Hunter, Library Patrons; Carolyn Karwoski, Library Director; Jose Alvelo, Treasurer, and Doreen McQueen, Administrative Assistant.

ACCEPTANCE OF THE AGENDA

Upon a motion by Cathlin Gleason, seconded by Brian Johnson, the Board approved the agenda. The motion carried 5 yes, 0 no.

ELECTION OF NEW OFFICERS

Swearing in of Caithlin Gleason was performed by Judge Johnson. Cathlin Gleason term will expire in 2020 (4) years.

Carolyn Karwoski entertained a motion to nominate a President for the Board Trustees.

Upon a motion by Caithlin Gleason, seconded by Brian Johnson, the Board nominated Trustee Oscar Davis Jr., as President of the Board of Trustees. The motion carried 3 yes, 1 abstain.

Carolyn Karwoski entertained a motion to nominate a Vice-President for the Board Trustees.

Upon a motion by Brian Johnson, seconded Caithlin Gleason, the Board nominated and elected Darren Morton as Vice-President. The motion carried 3 yes, 1 abstain.

Carolyn Karwoski entertained a motion for Board Secretary.

Upon a motion by Darren Morton, seconded by Brian Johnson, the Board elected Cathlin Gleason Secretary for the Board of Trustees. The motion carried 4 yes, 0 no.

Upon a motion by Darren Morton, seconded by Cathlin Gleason, the Board appointed Jose Alvelo as the Treasuer.

All elected and appointed officers were sworn in by Judge Johnson at 6:49 pm.

COMMITTEE ASSIGNMENTS

FINANCE COMMITTEE- Darren Morton, Cathlin Gleason NOMINATION COMMITTEE – Oscar Davis Jr., Brian Johnson, PERSONNELL COMMITTEE- Caithlin Gleason, (Chair –Person) Brian Johnson, Oscar Davis Jr. POLICY & GOVERNACE COMMITTEE – Caithlin Gleason, Brian Johnson, Oscar Davis Jr. ELECTION COMMITTEE- Oscar Davis Jr., Brian Johnson STRATEGIC PLANNING COMMITTEE- Darren Morton, Na'im Tyson TECHNOLOGY COMMITTEE – Na'im Tyson, Oscar Davis Jr. BUILDING & GROUNDS – Caithlin Gleason, Oscar Davis, Jr.,

RESOLUTION # 00059-16

Upon a motion by Oscar Davis Jr., seconded by Darren Morton, the Board adopted the calendar of the Board meeting schedule. The motion carried 5 yes, 0 no.

Mount Vernon

Board of Trustees

Resolution 00059-16

A RESOLUTION TO ACCEPT THE CALENDAR FOR BOARD OF TRUSTEE BOARD REGULAR MEETING SCHEDULE FOR SEPTEMBER 21, 2016 – JULY 19, 2017

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the Board of Trustees meeting schedule for the Annual year of September 21, 2016 to July 19, 2017.

WHEREAS, Board of Trustees for the Mount Vernon Public Library must accept the Calendar for the Board of Trustee regular scheduled meetings,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the approval of the Board meeting schedule for the calendar year of September 21, 2016 through July 19, 2017.

Yea	Nay	Abstained	Trustees
			Oscar Davis, Jr.
√			Cathlin Gleason
√			Brian G. Johnson
√			Darren M. Morton
			Na'im R. Tyson

Signed By: Oscar Davis, Jr.	Date: July 20, 2016
Oscar Davis, Jr. President	Submitted By: Carolyn Karwoski

Upon a motion made Brian Johnson, seconded by Oscar Davis, Jr. the Board agreed to adjourned the meeting for ten (10) minutes and the regular board meeting resumed at 7:10pm.

ROLL CALL:

Trustees Present, Oscar Davis, Brian Johnson, Cathlin Gleason, Darren Morton, and Na'im Tyson.

Also Present:

Gary Newman, CSEA Unit President; Don Partrick, CSEA Union, Maxine Grandison, Christopher Williams, Cheryl Thomas, Nishan Stepak, Mr. Finch, Library Staff, Deborah Ramsey and Tamara Stewart, Christine Gibson, Marva Dolphin, Re'nee Wheaton, Helen Njenga, Nichelle A. Johnson, Jermiah Moore-Brown, Barry Wheaton, Ralph Davis, Marsha Hunter, Library Patrons; Carolyn Karwoski, Library Director; Jose Alvelo, Treasurer, and Doreen McQueen, Administrative Assistant.

ACCEPTANCE OF THE AGENDA

Upon a motion by Darren Morton, seconded by Brian Johnson, the Board approved the agenda with one additional item added, a personnel grievance. The motion carried 5 yes, 0 no.

APPROVAL OF THE PRIOR MEETING MINUTES

Upon a motion by Cathlin Gleason, seconded by Brian Johnson, the Board tabled the prior minutes to be reviewed at September meeting. The motion carried 5 yes, 0 no.

PUBLIC EXPRESSION

Mr. Newman congratulated the new elect officers. He urged the Administration to fill the vacant positions. The library needs more than substitute librarians to cover. The Library needs full time committed employees. Rebecca Steere has resigned.

Cheryl Thomas congratulated the new elect officers. She expressed the need for the Board and Administration should work together and help build the morale of the staff.

Kevin Huff expressed he has just started using the library. There should be more programs on the computers for the patrons to enhance their skills. He would like to be able to download programs, which the library doesn't allow.

Christine Gibson expressed the importance of appreciated the staff. The library is understaffed. Suggestions and ideas are needed to improve the relation with the staff.

DIRECTOR'S REPORT



Director's Report July 2016

Finance Department

Staffing in the finance part of the administrative office needs to be addressed. Our board treasurer is only working 21 hours per week but needs to be here the full 35 hours. The work that is being done by the treasurer needs to be done full time. Even though he is assisted by Juan Jaramillo, they cannot keep up with the demands of the library's finance requirements. Since this is a critical need, decisions need to be made on these staffing concerns. There are 2 ways to approach these needs. A finance person/business manager who handles the day to day demands of our budgeting needs can be hired full time with the Board appointing another individual who, as treasurer, oversees the finances and reports back to the board. That person can be associated with an accounting company or can be an accountant who is paid for services from the professional services line. The treasurer in that capacity will not have to work many hours to oversee the financial reviews that would be needed to report to the Board. The other option is to hire a Board Treasurer to perform this work. Either way this job needs to be posted so that we can enter the fall months with a full time finance person on staff. I also recommend that we begin looking for a part-time account clerk to assist the finance department. As it stands now we cannot adequately meet the demands of running the library finances. The new budget as a part time position added to assist in this department. I am strongly recommending that the finance committee and the personal committee make a final determination for this position so that it can be posted and filled by a qualified professional as soon as possible.

Circulation Department

Staffing needs in the circulation department also need to be addressed quickly. We are trying to hire one to two part-time clerks but are waiting for an updated list from civil service. Since we recently touched base with our employee who is out on medical leave and know it will be at least another 3 months before she might be able to return to work I am recommending that we make one of our part time clerks a temporary full-time staff member. This will alleviate the staffing constraints by a department that staffs 2 circulation desks and will be having staff taking vacations shortly. We all need to keep in mind that our mission is to serve the public, we do this by staffing our public service desks with qualified staff. Our staff works very hard and covers 57 open hours per week but they need help. This is a matter that cannot wait.

Children's Department

Children's staff has always been short but it is especially short with the departure of the Youth Services Coordinator. Currently we have one full time Children's librarian, one temporary full-time employee and one part time employee who only covers the night shifts. We have substitute librarians to help fill in the gaps and cover staff to do programming. Program attendance is on the rise and the demand for new programming is high. We need qualified staff to help us meet the programming demands. I want to appoint the temporary full-time librarian to provisional. We need to hold on to her because she is an excellent children's librarian. This position is a newly budgeted position and I am strongly advocating to appoint her provisionally.

We have conducted two interviews for a part-time children's librarian and will hold another one next week. We should have an offer ready at the end of next week.

Collections Department

Nishan Stepak will become the supervisor of the Collections Department once the resolution is passed at the regular board meeting. Currently he has been working to set up our new Cloud Library, which will offer e-materials to our patrons through a much easier portal to navigate than the Overdrive app.

We purchased a scanner that is currently set up in the computer lab. We will be having a scanner class shortly but will also be using the scanner to digitalize files and books from the local history room. We have the Mayor's Youth Bureau workers as well as some teen volunteers who will be assisting in this project. This will be an ongoing project so that so of our wonderful resources can be preserved and accessed digitally through our web site.

The library will be receiving a donation of between 40-60 poetry books published by small presses through the Poulin Project, which donates brand new books to schools and libraries across the country.

Through a donation from the Mount Vernon Lion's Club that was given to the library for the purchase of large print books, we were able to add 31 new titles to the collection. Most of the titles are upcoming books by bestselling authors.

Adult programming included the Solomon Hicks Blues concert in the Rotunda and the Motown Karaoke Party that was lots of fun for the attendees. Adult summer reading club also kicked off in late June with 20 signups on the first day.

Nishan and Rebecca are working on a Staples Technology Grant to purchase a variety of tablets for the library.

The library unveiled the Heavy D materials collection with reception.

Wartburg history display in the Rotunda Gallery came to an end this week with a closing reception that celebrated the history of the Wartburg which is an important history of the City of Mount Vernon as well.

PLDA meet in June at the Eastchester Public Library. The new finance model was voted on and passed and it went to the WLS Board for consideration. PLDA meetings with resume in September. WLS moved its headquarters to Taxer Road in Elmsford.

Art Sculpture Dedication

The dedication of "Seeing the Wind" by Rochelle Shicoff went very well. Many of the community leaders were in attendance as well as the Friends of the Library, staff members and members of the community. Although the sky threatened rain, it held off and we were able to conduct the ceremony outside as originally planned. The attendees gradually moved indoors for the reception and were very supportive and complimentary for the beautiful and creative sculpture that now graces the 2nd Avenue side of the library.

Facility

Vertical Systems representative was in the library recently to do an evaluation of the existing elevator. This is work needed to put together a proposal for the elevator upgrade that will be done by the NY state construction grant funds that the library will be receiving over the next few months.

Roxanne Nielson and Doug Emilio presided over a contractors meeting this week. This meeting was for the preparation for the bidding on the door replacement and bathroom construction for the new children's bathroom. The door replacement needs to be completed as time is running on the grant monies left to help fund this last piece of the foyer upgrade grant from DASNY.

We are having repair issues with several of the Dakin air condition units in the Board room as well as the Fiction room. Mr. Finch is working to try to get a repair plan in place as he feels DHL plan may not be going in the correct direction. He will report on this at the next Building & Grounds meeting.

The new wrought iron fence was installed in front of the employee parking lot. Only 2 sections of the chain link fence was replaced but it makes the front look very attractive.

Carolyn Karwoski

7/15/16

Upon a motion made by Oscar Davis, Jr. the board made an amendment to the agenda to add the committee reports.

TECHNOLOGY COMMITTEE

E-rates will be coming in for an approval in the upcoming week. ADP out of service for 3, a upgraded system will be installed at no charge.

BUILDING & GROUNDS

New art work was installed. Looking for funding from sponsors to complete the fencing.

OLD BUSINESS

RESOLUTION #00057-16

Upon a motion made by Caithlin Gleason, seconded Darren Morton, the Board approved the Central Library Budget resolution. The motion carried 5 yes, 0 no.

Mount Vernon

Board of Trustees

Resolution 00057-16

A RESOLUTION TO ACCEPT THE CENTRAL LIBRARY BUDGET FOR APRIL 1, 2016-MARCH 31, 2017

WHEREAS, the Director of the Mount Vernon Public Library recommends the approval of the Central Library Budget for the Westchester Library System that has been approved by the Public Library Directors Association of WLS,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must accept the Central Library Budget as presented by Westchester Library System,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted, and authorized the approval of the Central Library Budget for April 1, 2016-March 31, 2017.

Yea	Nay	Abstained	Trustees
			Oscar Davis, Jr.
			Cathlin Gleason
			Brian G. Johnson
√			Darren M. Morton
√			Na'im R. Tyson

Submitted By: Carolyn Karwoski Signed By: Oscar Davis Jr. President

Date: July 20, 2016

NEW BUSINESS

RESOLUTION #00062-16

Upon a motion made by Cathlin Gleason, seconded Darren Morton, the Board approved the NYS Construction Grant Program resolution. The motion carried 5 yes, 0 no.

RESOLUTION #00063-16

Upon a motion made by Caithlin Gleason, seconded Darren Morton, the Board approved the NYS Environmental Quality Review resolution. The motion carried 5 yes, 0 no.

Mount Vernon Public Library

Board of Trustees

Resolution # 00063-16

A RESOLUTION FOR THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board of Trustees the following resolution,

WHEREAS, the Board of Trustees of the Mount Vernon Public Library, as lead agency, has been advised of the potential environmental impacts resulting from the Interior Renovations and Roofing Repairs in accordance with the State Environmental Quality Review Act, (SEQRA)

WHEREAS, the Library has determined, based on the information provided to it, that the project qualifies as a Type II action according to the implementing regulations of SEQRA found at Title 6 NYCRR section 617;

NOW it is hereby,

RESOLVED, that the Board of Trustees hereby classifies the proposed restorations and use of the above land, as identified as a Type II action that requires no further review under the State Environmental Quality Review Act (SEQRA) and its implementing regulation.

Yea	Nay	Abstain	Trustees
√			Oscar Davis, Jr.
√			Cathlin Gleason
√			Brian G. Johnson
√			Darren M. Morton
√			Na'im R. Tyson

Signed: Oscar Davis Jr. – President Date: July 20, 2016

FINANCE

Resolution # 0060-16

Upon a motion made by Darren Morton, seconded by Cathlin Gleason, the Board approved the check transfer resolution. The motion carried 5 yes, 0 no.

MOUNT VERNON PUBLIC LIBRARY BOARD OF TRUSTEES FUNDS TRANSFER RESOLUTION 00060-16

WHERE AS: The Mount Vernon Public Library ("MVPL") maintains a money market account at Sterling National Bank with an account number ending in 8241 for the purpose of depositing and holding the tax levy money remitted by the citizens of Mount Vernon via the Mount Vernon School District.

FURTHERMORE: The Mount Vernon Public Library ("MVPL") maintains an operating account at Sterling National Bank with an account number ending in 0601 for the purpose of dispersing various amounts in the ordinary course of business to both employees for payroll and related costs and various amounts to third party vendors for expenses incurred each in accordance with the approved budget.

FURTHERMORE: Checks have been duly prepared by the Chief Account Clerk for the purposes described above which aggregate approximately \$500,000, which checks need to be issued as soon as possible. Once issued, these checks will only be valid once the funds are transferred from the Money Market Account into the Operating Account.

THEREFORE: It is the recommendation of the Management of the MVPL that the Board of Trustees authorize the transfer of exactly \$500,000.00 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes the transfer of \$500,000 (five hundred thousand dollars) from the Sterling National Bank MVPL Money Market account ending in 8241 into the Sterling National Bank MVPL Operating account ending in 0601.

Yea	Nay	Abstain	Trustees
٧			Oscar Davis, Jr.
√			Brian G. Johnson
√			Cathlin Gleason
V			Darren M. Morton
√			Na'im R. Tyson

Signed: <u>Oscar Davis, Jr.</u> Date: <u>July 20, 2016</u>

Oscar Davis Jr., President

RESOLUTION#0065-16

Upon a motion by Darren Morton, seconded by Brian Johnson, the Board approved the check signing resolution with the an amendment of removing check # 11706 District Central Station in the amount of 2,100.00. The motion carried 5 yes, 0 no.

CHECK SIGNING RESOLUTION #00064-16

WHERE AS: The Mount Vernon Public Library ("MVPL") submitted a budget for the fiscal year ending June 30, 2016, which was affirmatively voted by the majority of the citizens of the City of Mount Vernon.

FURTHERMORE: The Administration of the MVPL has prepared various checks to various third parties, dated July 20, 2016 as payment for goods and/or services duly received by the MVPL in the ordinary course of business, which are within the approved budget for the fiscal year ended June 30, 2016. A listing of such checks is attached to this Resolution and includes consecutive check numbers 11687-11758 (excluding #11706) totaling \$240,225.11 After grouping these checks according to their respective purpose, a total of \$10,272.88 was for Book expenses, \$547.38 was for CLD funded books, \$2,246.19 was for Audio Visual expenses, \$50.00 was for Arbitration processing, \$2,790.00 was for New Technology, \$2,323.55 was for Programs expenses, \$2,026.74 was for Marketing expense, \$2,891.34 was for Supplies expense Main., \$2,409.09 was for Computer software & exp. MV, \$3,850.00 was for Computer software & Sup. Exp.-MV, \$1,656.33 was for Telephone Telecommunications Exp., \$61,740.90 was for WLS Terminal Exp. MV, \$1,411.16 was for Postage expenses, \$113.20 was for Office expenses, \$977.00 was for Publicity & Print expense MV, \$103.70 was for Professional meetings MV, \$589.80 was for Conferences, \$107.14 was for Staff Training & Dev. Exp., \$1,450.04 was for Equipment Maintenance Exp. MV, \$375.87 was for Memberships Exp. MV, \$32,246.60 was for Professional Fees, \$2,634.68 was for Electricity expenses, \$84.00 was for Fuel expenses, \$220.50 was for Custodial supplies expense, \$10,876.78 was for Repairs to the Building, \$8,803.80 was for Security Guard expenses, \$3,121.53 was for Service contract expense, \$3,170.00 was for Misc. Building expenses, \$79,226.31 was for Hospital & Medical Insurance, \$1,908.60 was for Dental expenses.

FURTHERMORE: The Library Director has reviewed the checks and underlying

documentation and makes the following affirmation:

I have reviewed each check and related underlying documentation and certify that each check has been prepared in accordance with such documentation, for the amount of the related invoice and matching purchase order and that such expenditure is solely for Library purposes and is within the annual budget amount for the particular budget line item.

THEREFORE: It is the recommendation of the Administration of the MVPL that two signers on Board of Trustees sign all such checks.

BE IT RESOLVED: The Board of Trustees of the Mount Vernon Public Library ("MVPL") hereby authorizes and empowers either one of the Trustees authorized to sign checks, to sign each of the checks delineated on the attached check register in accordance with the policies and procedures of the MVPL and the affirmation by the Library Director.

Yea	Nay	Abstain	Trustees
v			Oscar Davis, Jr.
v			Cathlin Gleason
v			Brian G. Johnson
v			Darren M. Morton
v_			Na'im R. Tyson

Signed: Oscar Davis, Jr. – PRESIDENT Date: July 20, 2016

PERSONNEL

RESOLUTION #00058-16

Upon a motion by Caithlin Gleason, seconded by Darren Morton, the Board approved Melissa Glazer resignation resolution. The motion carried 5 yes, 0 no.

Mount Vernon Public Library

Board of Trustee

Resolution # 00058-16

A RESOLUTION TO ACCEPT THE RESIGNATION OF MELISSA GLAZER PART-TIME CHILDREN LIBRARIAN

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the resignation of:

Melissa Glazer as part-time Children Librarian effective May 9, 2016

Yea	Nay	Abstain	Trustees
√			Oscar Davis, Jr.
√			Cathlin Gleason
			Brian G. Johnson
√			Darren M. Morton
√			Na'im R. Tyson

Submitted by: Carolyn Karwoski

Signed: Oscar Davis, Jr. – President Date: July 20, 2016

RESOLUTION #00049-16

Upon a motion by Darren Morton, seconded by Brian Johnson, the Board accepted the resolution of Part- Time Clerk for Deborah Kershaw. The motion carried 5 yes, 0 no.

Mount Vernon Public Library

Board of Trustees

Resolution # 00049-16

A RESOLUTION TO APPOINT A PART-TIME LIBRARY CLERK

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

WHEREAS, this appointment complies with all Civil Service rules

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Deborah Kershaw, Part-time Library Aide to Part-Time Library Clerk 1 to fill a 90 day temporary vacancy due to a leave of absence by Amanda Nunez. Her rate of pay, which will come from expense account 4550.01 Salaries Non–Professional, will be \$16.14 as per the current hourly wage for Part-time, Library Clerk 1, step 1. Ms. Kershaw has been certified by MV Civil Service for this appointment.

Yea	Nay	Abstain	Trustees
√			Oscar Davis, Jr.
√			Cathlin Gleason
√			Brian G. Johnson
√			Darren M. Morton
√			Na'im R. Tyson

Submitted by: Carolyn Karwoski

Signed: Oscar Davis Jr., President Date: July 20, 2016

RESOLUTION #00061-16

Upon a motion by Darren Morton, seconded by Cathlin Gleason, the Board approved the resolution to appoint Nishan Stepak Librarian 3. The motion carried 5 yes, 0 no.

Mount Vernon Public Library

Resolution # 00061-16

A RESOLUTION TO APPOINT LIBRARIAN 3

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board the following employee changes,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve these recommendations,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the appointment of:

Nishan Stepak to Librarian 3-Department Head for Collections and Programming effective July 21, 2016. His rate of pay will be Librarian 3 Step 4, \$70,373 yearly.

This new position will require a promotional Civil Service exam.

Yea	Nay	Abstain	Trustees
√			Oscar Davis, Jr.
√			Cathlin Gleason
√			Brian G. Johnson
√			Darren M. Morton
√			Na'im R. Tyson

Submitted by: Carolyn Karwoski

Signed: Oscar Davis Jr., - President Date: July 20, 2016

RESOLUTION #00067-16

Upon a motion by Brian Johnson, seconded by Cathlin Gleason, the Board accepted the Union / Library Labor Agreement. The motion carried 5 yes, 0 no.

Mount Vernon Public Library

Board of Trustees

Resolution # 00067-16

A RESOLUTION TO ACCEPT THE UNION/LIBRARY LABOR AGREEMENT

WHEREAS, the Director of the Mount Vernon Public Library recommends to the Board that they accept the agreement by and between the library and CSEA Local 860, Unit 9166-01 as attached,

WHEREAS, Board of Trustees for the Mount Vernon Public Library must approve the settlement agreement,

NOW, THEREFORE, be it

RESOLVED, that the Board of Trustees for the Mount Vernon Public Library has approved, adopted and authorized the labor agreement between the union and the library.

Yea	Nay	Abstain	Trustees
√			Oscar Davis, Jr.
√			Cathlin Gleason
√			Brian G. Johnson
√			Darren M. Morton
√			Na'im R. Tyson

Signed: Oscar Davis Jr., President

Date: July 20, 2016

EXECUTIVE SESSION

Upon a motion by Brian Johnson, seconded by Darren Morton, the Board entered into executive session at 9:10 p.m. The motion carried 5 yes, 0 no.

Trustee Tyson left at 9:35p.m.

Executive session ended at 9:50 p.m.

ADJOURNMENT

The board meeting concluded at the end of executive session at 9:50 p.m.